

## Terms of Reference

### **Position: Consultant - Safe School Program**

**Centre for Child Protection, Sardar Patel University of Police, Security and Criminal Justice, Jaipur, Rajasthan**

#### **Background**

To affirm Rajasthan Government's Commitment towards adopting a rights-based approach to address the continuing and emerging challenges in the situation of children, the Sardar Patel University of Police, Security and Criminal Justice (SPUP), established Centre for Child Protection (CCP) in the year 2015. CCP was instituted with the mandate to strengthen preventive and protective child protection systems as its core area of work and to be the coordinating link between different departments working for and with the children for creating and promoting just, protective and enabling environment for children, in partnership with the various child rights actors. As a centre of excellence on study, research and capacity building on child protection, CCP, Jaipur, Rajasthan, has made significant step forward towards its vision and mission for children.

#### **Purpose of the assignment**

The purpose of the assignment is to coordinate CCP's safe school programme in select districts of Rajasthan. The consultant will be expected to design and develop this programme in coordination with Rajasthan Police, Education Department, UNICEF, Department of Child Rights, Government of Rajasthan and selected schools in various districts of Rajasthan. Some of the key deliverables of the Consultant are as follows:

1. Organise Orientation and sensitisation on child protection issues/ Safe School Programme with school children, teaching staffs and non-teaching staffs of Schools in Rajasthan.
2. Engagements with NSS/NCC/Scouts and organise inter university/college/school competitions to promote safe school programme.
3. Works related with Institution of award for outstanding work in the area of Child Protection.
4. Strengthening student, teacher and local support forum for children.
5. Identification and mapping of protection risks for children.
6. Mapping of safe space and zone for children.
7. Development of plan of action for "Safe School".
8. Monitoring and follow up of safe school programme.

9. Development of simplified IEC materials and compendium of best practices for a safe school.
10. Assist CCP team in organizing consultations, trainings programmes, workshops and preparation of reports, Academic Courses conferences and meetings.
11. Support to CCP in developing Monthly progress report, Quarterly Report, Semi Annual Report, case studies, change maker stories and best practices related to child rights and protection.
12. Preparation and refinement of capacity building manual on Safe School programme.
13. Submit report of safe school activities.
14. Submit a consolidated report on separate safe school activities reports.
15. To support CCP for development of draft content list for quarterly newsletter.
16. Facilitate and participate, as and when required in national, regional and state meetings and workshops.
17. Consultant has to complete at least one online course on child protection in every quarter from Agora online platform developed by UNICEF for capacity building and refreshing knowledge on Child Protection and Rights.
18. Undertake other responsibilities not outlined above which are commensurate with assigned role.
19. Any other task assigned by Director, CCP.

#### **Duty station**

Office of Centre for Child Protection, Jaipur with travel to another district as and when required.

#### **Duration of consultancy**

Five months (22 days per month for 05 months) from the date of signing of agreement to till 31<sup>st</sup> December, 2019. After completion of Five months, extension will be based on the performance review by Director-CCP and availability of resources for running of program.

#### **Estimated cost of consultancy**

Consultant' fess @ Rs 3000 per day x 22 days x 05 month = Rs.03,30,000/- (Including DSA and travel). For outstation travel on duty, travel & DSA allowance will be given as per norms of SPUP Satellite Centre.

#### **Supervisor**

Senior Consultant – Academic Courses and Content Development or any person nominated Director- Centre for Child Protection, Sardar Patel Police University, Government of Rajasthan.

#### **Official travel involved: (itinerary and duration)**

Travel to villages, blocks, districts in the state, and other venues as and when required up to 4-6 days per month.

#### **Leave and other policy**

Applicable as per Government of Rajasthan Norms.

#### **Qualification experience required for the assignment**

1. Candidate should preferably be master degree in a relevant field such as child development, Sociology, Psychology, MSW, Human Rights, law.
2. At least three years of experience on Child Rights, Child Protection, Human Rights, capacity building preferably on child protection issues and law related to child protection.
3. Experience of managing/handling projects/programmes.
4. Having published papers on relevant subjects.
5. Demonstrated expertise in child protection and child rights, women rights, Human Rights.
6. Excellent verbal and written communication skills, documentation skills, taking initiatives, innovative, passion and commitment to CCP's mission and professional values.

Would appreciate if you could apply by Monday 05<sup>th</sup> August, 2019 at [ccp@policeuniversity.ac.in](mailto:ccp@policeuniversity.ac.in)

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